

Town of Huntington- HECKSCHER PARK
Special Event Application 2013
email: parksandrec@huntingtonny.gov



Department of Parks & Recreation, 100 Main St, Huntington, N.Y. 11743, (631) 351-3089 Fax: (631) 351-3100

"if you do not submit all documents fifteen business days prior to your scheduled event, your event may be in jeopardy of not going forward as planned."

APPLICANT INFORMATION

Applicant _____
NAME E-MAIL ADDRESS

Address _____
STREET TOWN/ZIP

Organization (if applicable) _____
PHONE NO.

Organization On Site Designated Holder:: _____
Cellular Telephone Number

EVENT INFORMATION

Type of Event _____ Date of Event _____
(please note there are NO RAIN DATES)

Name of Event _____

Park requested _____ Location in Park _____

Number of Participants _____ Number of Spectators _____

Set-up begins _____ Clean-up ends _____

Time Event begins _____ Time Event ends _____

Will participants or spectators be charged? YES NO If so, how much for each \$ _____ / \$ _____

Will vendors be at the event? YES NO If so, what is the vendor fee \$ _____

Must provide on separate listing all Vendors, Addresses, Phone #'s, attached to application

If merchandise is available for sale, price lists for each vendor must be submitted.

Describe in detail the days events, activities. _____

Do you plan to drive vehicles into the park for drop off and pick up? YES NO

Will you need water or electrical connections? YES NO

Will you have amplified sound? (Apply to Town Clerk as per #141) YES NO

Will you have tents larger than 20'x10' (or larger than 200 square feet)? YES NO

Will food be part of your event? YES NO

Will Alcoholic beverages be part of your event? YES NO

Will propane be used for the cooking of the food? YES NO

As the applicant, I hereby certify that the information I have provided on the form is complete and accurate to the best of my knowledge. I agree to abide by the terms set forth in this application, and the Rules and Regulations of the Town of Huntington Department of Parks and Recreation. I understand that failure to do so may lead to the cancellation of the event, the denial of future permit applications.

The Applicant, whether an individual or organization, agrees to hold harmless and defend the Town of Huntington, its officers, agents and employees, jointly, severally, individually or in their individual capacity, from and against any claim, damage, cost, fee including reasonable attorney fees incurred or arising out of the applicant's use and/or occupancy of the Town of Huntington's facilities.

SIGNATURE of APPLICANT

DATE

Non-refundable application fee of \$200.00 must be submitted with this application. Please make check or money order (only) Checks payable to the Town of Huntington Department of Parks and Recreation, and or pay by charge card.